

# Discovering Me

## NURSERY SCHOOL



**DISCOVERING ME NURSERY SCHOOL**, 2051 Palmer Avenue, Larchmont, New York 10538

Tel: (914) 833-1756 | Fax: (914) 833-3970 | [discoveringmenurseryschool.com](http://discoveringmenurseryschool.com)

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# DMNS—A Nurturing Place for

**Program:** Thank you for considering Discovering Me Nursery School (DMNS) for your child. Our program is dedicated to the education and early childhood development of children from 2–5 years of age who benefit from age appropriate learning time and circle time. DMNS offers a full age appropriate educational curriculum in a classroom atmosphere that stimulates skills development, while promoting a positive learning experience in a safe, secure, and encouraging environment. We are confident that both you and your child will fully enjoy being a part of our DMNS community.



**Daily Activity:** Your child's day will include block building, arts and crafts, story-time, fingerplays, puzzles and songs. Through the use of games, manipulative equipment, and physical exercise, the children are encouraged to actively participate to enhance their learning experience. Additionally we have incorporated special music and science programs into our daily schedule, alongside health and safety, listening skills and language development courses—all integrated into the daily learning process. Also weather permitting, there is outdoor play scheduled.

**Sessions:** Discovering Me offers both a full day program, and an extended hours program. We are in operation 12 months a year—September through June being a regular school program and July and August, summer camp is available.

## **Hours of Operation:**

7:30 a.m. – 5:30 p.m. Full day program.

We offer flexible schedules to meet your specific needs. See price list insert.

## **School Holidays / Closings:**

- Columbus Day
- Veterans Day
- Thanksgiving Recess
- Holiday Recess
- Martin Luther King Day
- Mid Winter Recess – Mini-Camp TBD
- Spring Recess – Mini-Camp TBD
- Memorial Day

Specific dates are posted on our website. In the event of a snow storm of three or more inches, school will be closed.

# For Your Child to Learn & Grow

**Tuition / Registration Fee:** Tuition is payable monthly. A \$25.00 late fee will be assessed if payment is received after the 10th of the month. The full month tuition is due regardless of days absent or holidays. Due to our schedule, we are unable to accommodate make-up days. A registration and insurance fee is due at the time of registration and is not refundable. SEE ENCLOSED PRICELIST.

## Requirements (for the first day of school):

- The child must be two (years old) by the first day of the school year to attend.
- As required by law, a medical form must be completed by the child's physician or Public Health Center and submitted to the school upon arrival on the first day of school.
- Submission of completed Emergency Medical Care and Outside Play permission slips and Liability Waiver.
- Children attending the program must leave a change of clothes at school—preferably in a shoebox to fit into their cubbies and labeled with your child's name.
- We like to be active indoors and outdoors so our recommended dress code is comfortable play clothes. Weather permitting, the children are taken outdoors, so be sure to always provide appropriate seasonal outerwear—boots, hats, gloves, etc.—for when it is cooler.
- Please be prompt for arrival/dismissal times.
- Any child who has a fever or any contagious condition is required to remain at home. Please notify the school of any absence or contagious condition. Any child needing medication during the school day must have a note from their doctor stating the dosage and times. (Please see health and safety protocol handout)
- If an emergency arises and you will be late, please notify the school as soon as possible. Your child will never be released from school to anyone other than the parent or previously approved person unless DMNS is notified by the parent or guardian. This is for the safety of all children.



## Extras

- A monthly newsletter / calendar will be sent home to keep you informed of all special and daily activities. It is also emailed to you and posted on our website. We are open to ideas, photos, and contributions.
- We supply a healthy snack in the morning and the afternoon sessions. The snack menu is posted at school and on our website if you wish to review it.
- Label all children's belongings.
- We have an ample supply of age appropriate toys and request that children do not bring toys from home as favorite toys are frequently lost or damaged and can present a problem. Books and CDs that the entire class might enjoy are welcomed any time.
- Birthdays are celebrated at school and we are happy to accommodate any special requests for the celebratory occasion. Please notify us in advance. Parents and children are invited to give a book to the school in honor of the child's birthday. A gift of a book will enhance our school's library to be shared and enjoyed by all children.
- Holiday Parties are celebrated during class time.
- School pictures are taken in March. Purchase of the photos is strictly on a voluntary basis and no one should feel obligated to make a purchase.



**Philosophy of Discipline:** Discipline is essential in any learning environment, and children thrive in a safe and structured atmosphere. The staff at DMNS considers the child's safety to be of paramount importance. Guidelines are necessary to achieve this goal. By giving each child a feeling of security and self worth, we enable them to grow in a safe, secure and positive environment. Our detailed Philosophy of Discipline is posted at school and on our website for your review.

## Open Door Policy:

If a complaint or problem arises related to our program, please feel free to speak to us. We are open to any suggestions that will benefit our program and your child. Our goal is to have the best possible program.

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## 2021~22 Tuition Fee Schedule

### Nursery School and Pre-K Program—Full Day Fees:

Based on 5 days a week.

8:30 am – 3:00 pm	\$1,500.00/month
8:30 am – 3:30 pm	\$1,550.00/month
7:30 am – 3:00 pm	\$1,600.00/month
7:30 am – 3:30 pm	\$1,650.00/month
8:30 am – 4:30 pm	\$1,650.00/month
7:30 am – 4:30 pm	\$1,750.00/month
8:30 am – 5:30 pm	\$1,750.00/month
7:30 am – 5:30 pm	\$1,850.00/month

#### 2 day/week

8:30 am – 3:00 pm	\$ 750.00/month
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#### 3 day/week

8:30 am – 3:00 pm	\$1,050.00/month
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### 2's Program— Full day Fees:

Based on 5 days a week.

8:30 am – 3:00 pm	\$1,750.00/month
8:30 am – 3:30 pm	\$1,800.00/month
7:30 am – 3:00 pm	\$1,850.00/month
7:30 am – 3:30 pm	\$1,900.00/month
8:30 am – 4:30 pm	\$1,900.00/month
7:30 am – 4:30 pm	\$2,000.00/month
8:30 am – 5:30 pm	\$2,000.00/month
7:30 am – 5:30 pm	\$2,100.00/month

#### 2 day/week

8:30 am – 3:00 pm	\$ 950.00/month
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#### 3 day/week

8:30 am – 3:00 pm	\$1,250.00/month
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A non-refundable fee of \$500.00 must accompany each school year application.

A non-refundable fee of \$100.00 must accompany each summer session application.

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